**Annex 1**

to the Service Provision Contract #\_\_ dtd. \_.\_\_.2023

**Expert support in developing the national policy to prevent and combat**

**trafficking in human beings of the Republic of Moldova (2024-2028)**

**TERMS OF REFERENCE**

**Position title**: Defining indicators for monitoring and evaluation

of national anti-trafficking response

**Duty station:** Home based with field trips as necessary

**Type of contract:** Consultancy contract

**Preferred starting date**: April 2023

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| **1. Background information** |

Trafficking in human beings (**THB**) presents continuously changing and dangerous phenomenon that remains a serious problem for the Republic of Moldova. The escalation of armed conflict in Ukraine represents a new challenge for national anti-trafficking (**AT**) response because the registered massive influx of involuntary migrants in Moldova, mostly vulnerable women and children fleeing from war, is associated with risks of THB and exploitation. According to the UNHCR, more than 650.000 displaced persons from Ukraine (Ukrainian citizens and third country nationals) entered in the Republic of Moldova in 2022 and more than 100.000 remained in Moldova.

Counteraction to THB has been in the focus of the attention of the Government of the Republic of Moldova since 2001. In accordance with the *Law on preventing and combating THB* #241/2005 (art.7), the Government should periodically approve a separate political document in this area. The **Permanent Secretariat** of the National Committee for Combating THB functioning under the aegis of the State Chancellery is responsible for planning, monitoring and evaluating the national AT policy.

The *National strategy to prevent and combat THB for 2018-2023* approved by the Government Decision (**GD**) #461/2018 expired in 2022 due to changed requirements for public policy documents formed under the influence of the OECD projects in Moldova (according to GD #386/2020). After expiration of the mentioned AT policy document, the Permanent Secretariat with support of the PA International Center “La Strada” (Moldova) has organized the external evaluation of its implementation that was conducted by an independent expert Hanna Antonova. The independent expert has recommended to improve drastically the design of AT policy that should be elaborated for next policy cycle through the defining SMART indicators for all result levels (outputs, outcomes, and impacts), along with evidence-based baselines and realistic, time-bound targets.[[1]](#footnote-1)

This year the Permanent Secretariat started drafting a new National Program to prevent and combat THB for 2024-2028. Defining indicators for the new national AT policy results (outcomes and impacts) is a difficult task, because this has not been done before in Moldova. In this context, within the framework of the Project “*Strengthening the national counter-trafficking and GBV response in the Republic of Moldova in the context of armed conflict in Ukraine*”, funded by the Oxfam GB, PA International Center “La Strada” (Moldova) is intending to support the Permanent Secretariat in developing national AT policy (2024-2028).

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| **2.** **Nature of consultancy** |

The current Project aims to deliver the necessary expert support to the Permanent Secretariat in strengthening national AT response by the structural adjustment of national AT policy to new challenges appeared in the context of current armed conflict in Ukraine and to new requirements for planning, monitoring and evaluation of public policies established by the GD#386/2020.

Objectives for this assignment include:

1. defining SMART indicators (quantitative and qualitative) for monitoring and evaluation of expected results (outcome and impacts) of future national AT policy for 2024-2028 (National program to prevent and combat THB and National action plan/**NAP** on its implementation) and
2. providing guidance on establishing baselines and targets for indicators

taking into consideration the priorities of new national AT policy established by the *CONCEPT for the development of the National Program for prevention and combating of THB for 2024-2028*, recently elaborated by the Permanent Secretariat, requirements established by the GD #386/2020, the thematic publications of OECD, ICMPD and other development partners, as well as best practices of other countries.

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| **3.** **Specific tasks to be performed by the Consultant and expected measurable outputs** |

Under the direct supervision and in close cooperation with La Strada and the Permanent Secretariat, the Consultant/Expert on THB, monitoring and evaluation of national AT policy will be responsible for performing the following tasks:

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| **Tasks** | **Outputs** | **Date & Deadlines**  **(tentative)** |
| **1.** Prepare an information package with relevant data useful for defining indicators for monitoring and evaluation of national AT policy (with support of La Strada) | Information package formed | 1 st May |
| **2.** Develop a draft Proposal on defining indicators (quantitative and qualitative) for monitoring and evaluation of expected results (outcome and impacts) of new national AT policy for 2024-2028 (in priority areas). The draft proposal shall include recommendations on establishing baselines and targets for indicators of national AT policy (outcomes and impacts). | Draft Proposal on defining indicators | 15th May |
| **3.** Consult the draft Proposal with La Strada | Draft Proposal consulted by La Strada | 20th May |
| **4.** Participate in a public event to present the draft Proposal on defining indicators to the Permanent Secretariat and members of the inter-sector Working Group (consultative body of the Permanent Secretariat). Gather input to the draft Proposal. | - Public event;  - PP presentation;  - List of participants;  - Recommendations of participants collected and analyzed | 25th May |
| **5.** Finalize and submit to La Strada the Proposal on defining indicators of national AT policy with recommendations on establishing baselines and targets for indicators. | Proposal agreed with coordinated with Permanent Secretariat and WG members | 1th June |
| **6.** Provide guidance to Permanent Secretariat on establishing baseline and target for each indicator | Baselines and targets for indicators established - | 1st September |
| **7.** Prepare a free-form short report reflecting the work done of the Consultant with recommendations for the future work in this area that will be distributed among the lead national AT stakeholders | Lead national AT stakeholders informed about recommendations of the Consultant | 10st September |

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| **4.** **Timeframe** |

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| **Activities** | **April** | **May** | **June** | **July** | **Aug** | **Sep** |
| **1.** Compilation of information package |  |  |  |  |  |  |
| **2.** Draft Proposal on defining indicators |  |  |  |  |  |  |
| **3.** Public event |  |  |  |  |  |  |
| **4.** Guidance of data collection and analysis for establishing baseline and target for each indicator |  |  |  |  |  |  |
| **5.** Submitting final report reflecting work done with recommendations |  |  |  |  |  |  |

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| **5. Necessary qualification** |

* Deep knowledge and experience in monitoring and evaluation of national policies;
* Work experience in the AT field;
* University degree in law, international development or related fields;
* Strong analytical skills and ability to present information in a concise and understandable manner;
* Excellent communication and writing skills;
* Ability to meet tight deadlines and work as a team member;
* Proficiency in English or Russian both in speaking and writing;
* Computer proficiency.

The deadline for submission of cover letter with CV and financial offer (amounts per deliverable and total amount of the contract, NET, in EUR) is 25-th of April 2023. All interested candidates should email documents to [tfomina@lastrada.md](mailto:tfomina@lastrada.md)

1. H. Antonova “Evaluation of the national Strategy to prevent and combat trafficking in human beings of the Republic of Moldova 2018-2023 (PA International Center “LA STRADA”,Moldova : Chisinau,2022), p.63. See: http://www.antitrafic.gov.md/lib.php?l=en&idc=32&t=/Reports/International-partners-Reports/ [↑](#footnote-ref-1)